

JUNE 2024



MOBILE PHONE POLICY

**HORIZONS EDUCATION TRUST, AMERICAN LANE, HUNTINGDON,
CAMBRIDGESHIRE PE29 1TQ**

DOCUMENT CONTROL	
ISSUED	CHANGES FROM PREVIOUS VERSION
Date reviewed: JUNE 2024 Date of next review: JUNE 2026 Reviewer:KT Date of ratification by Governing Board:	

Policy Statement

This mobile phone policy is designed to establish clear guidelines regarding the use of mobile phones within Horizons Education Trust Academies.

The aim is to minimize distractions, ensure student safety, and promote a conducive learning environment. The policy emphasizes a zero-tolerance approach to unauthorized mobile phone usage during academic hours.

1. Possession of Mobile Phones:

a. Students may not possess mobile phones on academy premises. Mobiles phones must be handed to the dedicated member of staff, where they will be stored securely out of sight during academic hours.

b. Students are not permitted to access their mobile phones without explicit permission from academy staff.

2. Prohibited Usage:

a. Students are strictly prohibited from using mobile phones during academic hours, including class time, examinations, and any other academic activities unless expressly permitted by academy staff for educational purposes.

b. The use of mobile phones for non-academic purposes, such as texting, calling, browsing the internet, gaming, or accessing social media, is strictly prohibited during academic hours.

c. Headphones and earphones connected to mobile devices are not permitted to be worn during academic hours, except for activities approved by academy staff for educational purposes.

3. Emergency Situations:

a. In the event of an emergency, students may use their mobile phones with the permission of academy staff. Emergency situations include but are not limited to medical emergencies, safety concerns, or urgent family matters.

b. Students must promptly inform academy staff if they need to use their mobile phones due to an emergency situation.

4. Consequences of Non-Compliance:

a. Any unauthorized use of mobile phones during academic hours will result in disciplinary action in accordance with the academy's **behaviour policy**.

b. Consequences for non-compliance may include but are not limited to verbal warnings, confiscation of the mobile phone, detention, parental notification, and further disciplinary measures as deemed appropriate by academy staff.

c. Repeat offenses or persistent non-compliance with the mobile phone policy may result in escalated disciplinary actions, including suspension or expulsion from the academy.

5. Exceptions:

a. Exceptions to this policy may be granted by academy staff for specific educational purposes or with prior written consent from parents or guardians.

b. Staff members may use their discretion to allow the use of mobile phones for

educational purposes, such as research, educational apps, or communication related to academic activities, provided it does not disrupt the learning environment.

6. Review and Revision:

a. This mobile phone policy will be reviewed annually by academy management to ensure its effectiveness and relevance.

b. Any revisions to the policy will be communicated to students, parents, and staff members in a timely manner.

Conclusion:

The implementation of this mobile phone policy is essential for maintaining a focused and productive learning environment within Horizons Education Trust Academies. By adhering to these guidelines, students can minimize distractions, prioritize their academic responsibilities, and contribute to a positive educational experience for themselves and their peers.

Policy agreed on: JUNE 2024

Signed on behalf of the Trustees KIM TAYLOR

Committee: _____

Author: _____

Review date (optional): JUNE 2026

Website Y/N